



**REGULAR MEETING AGENDA**  
**Graton Community Services District (GCS D)**  
**Meeting of the GCS D Board of Directors**  
**Monday, November 20, 2023, at 6:00 PM**  
**Graton Day Labor Center**  
**2981 Bowen St, Graton, CA 95444**

**Board President David Upchurch will be attending the meeting from  
701 N.E. Leach St. Coupeville WA. 98239**

**Members of the Public may attend the meeting remotely at  
<https://us02web.zoom.us/j/87815202320?pwd=AMg1U1ZyKVUtTDC8GW7gx18se-GNZw.1>**

**Members of the Public may participate and provide public comments as follows:**

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to [chaddavisson.gcsd@gmail.com](mailto:chaddavisson.gcsd@gmail.com). Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. Any members of the public physically attending the meeting will have the opportunity to provide public comment on any items not on the agenda as well as during discussion of any/all agenda items.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at [lindamartinez.gcsd@gmail.com](mailto:lindamartinez.gcsd@gmail.com).

**1. CALL TO ORDER**

A. BOARD ROLL CALL

**2. APPROVAL OF THE AGENDA**

Motion to approve the agenda.

- 3. PUBLIC COMMENT** - At this time, the public may address the Board on subjects not on the agenda. Comments on agenda items will be taken as each item comes up. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion

on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. For in-person meetings, members of the public are asked to submit a speaker card for public comment in advance of the President calling for public comments.

4. **CONSENT CALENDAR** - Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

- A. APPROVE REGULAR MEETING MINUTES FROM THE OCTOBER 16, 2023 MEETING

[Draft Minutes of the 10-16-2023 Regular Meeting](#)

- B. APPROVE OCTOBER 2023 GCSD FINANCIAL REPORTS

[October 2023 Budget vs Actual Report](#)

[October 2023 Monthly Transaction Detail Report](#)

[October 2023 Monthly Cost Report](#)

[October 2023 Monthly Cash Summary Report](#)

#### 5. BUSINESS BEFORE THE BOARD

- A. ADOPT RESOLUTION NO. 231120A AMENDING THE CONSTRUCTION FUND BUDGET TO INCLUDE \$75,664 IN THE CONSTRUCTION FUND'S OPERATING TRANSFERS FROM THE OPERATIONS FUND FOR THE JUNE 1, 2024 SOLAR DEBT SERVICE PAYMENT.

[Resolution 231120A](#)

[Budget Adjustment Request Form County of Sonoma](#)

- B. RECEIVE AN AD HOC COMMITTEE UPDATE ON ACTIVITIES RELATED TO THE GRATON TOWN SQUARE PROJECT

- C. RECEIVE AN OVERVIEW OF THE PURPOSE, AUTHORITY AND ROLE OF THE AD HOC COMMITTEE CREATED FOR THE ACTIVITIES RELATED TO THE TOWN SQUARE PROJECT

[GCSD Policy No. 4110 "Duties of the Board President"](#)

D. DISCUSS THE INTENT TO UTILIZE THE SERVICES OF AN INDEPENDENT INVESTIGATIVE FIRM TO CONFIRM THE LEGALITY AND REESTABLISH THE LEGITIMACY OF THE ACTIONS OF THE BOARD IN RESPONSE TO ACCUSATIONS BY AN INDIVIDUAL BOARD MEMBER ASSERTING THAT THE FORMATION OF THE TOWN SQUARE AD HOC COMMITTEE AND DIRECTION TO PROCEED WITH THE FUNDRAISING AND PURCHASE OF THE PROPERTY LOCATED AT 9155 GRATON ROAD WERE DONE ILLEGALLY

E. ADOPT RESOLUTION NO. 231120B DIRECTING THE GENERAL MANAGER TO RELEASE CONTINGENCIES FOR THE PURCHASE OF THE TOWN SQUARE PROPERTY LOCATED AT 9155 GRATON ROAD

[Resolution 231120B](#)

F. RECEIVE A STATUS UPDATE ON ACTIVITIES RELATED TO THE GRANT FUNDED SEWER ASSESSMENT PLANNING PROJECT

[Technical Memo Outline](#)

G. REVIEW POLICIES NO. 1010 "BASIS OF AUTHORITY" AND NO. 1020 "BOARD/STAFF COMMUNICATIONS" TO ENSURE COMPLIANCE

[GCSD Policy No. 1010 "Basis of Authority"](#)

[GCSD Policy No. 1020 "Board/Staff Communications"](#)

**6. INFORMATIONAL ITEMS FROM STAFF - (No Action Required)** The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

A. Receive an update on the Forestville/GCSD Operational and Recycled Water Activities

B. Receive an update on the Occidental pipeline project

C. Receive an update on the NPDES Permit renewal status

## **7. GENERAL MANAGER'S REPORT TO THE BOARD**

A. Treatment Plant Operations Update

- Operations report

[October 2023 Operations Report](#)

- No Overtime worked in October 2023

## **8. GENERAL MANAGER ANNOUNCEMENTS**

## **9. BOARD MEMBER REPORTS**

## **10. FUTURE AGENDA ITEMS FOR CONSIDERATION**

## **11. ADJOURNMENT**