



**REGULAR MEETING AGENDA**  
**Graton Community Services District (GCS D)**  
**Meeting of the GCS D Board of Directors**  
**Monday, February 19, 2023, at 6:00 PM**  
**Graton Day Labor Center**  
**2981 Bowen St, Graton, CA 95444**

**Board President David Upchurch will be attending the meeting from  
701 N.E. Leach St. Coupeville WA. 98239**

**Members of the Public may attend the meeting remotely at  
<https://us02web.zoom.us/j/87815202320?pwd=AMg1U1ZyKVUtTDC8GW7gx18se-GNZw.1>**

**Members of the Public may participate and provide public comments as follows:**

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to [chaddavisson.gcsd@gmail.com](mailto:chaddavisson.gcsd@gmail.com). Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. Any members of the public physically attending the meeting will have the opportunity to provide public comment on any items not on the agenda as well as during discussion of any/all agenda items.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at [lindamartinez.gcsd@gmail.com](mailto:lindamartinez.gcsd@gmail.com).

**1. CALL TO ORDER**

A. BOARD ROLL CALL

**2. APPROVAL OF THE AGENDA**

Motion to approve the agenda.

- 3. PUBLIC COMMENT** - At this time, the public may address the Board on subjects not on the agenda. Comments on agenda items will be taken as each item comes up. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion

on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. For in-person meetings, members of the public are asked to submit a speaker card for public comment in advance of the President calling for public comments.

- 4. CONSENT CALENDAR** - Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

- A. APPROVE REGULAR MEETING MINUTES FROM THE JANUARY 15, 2024 MEETING

[January 15 2024 Regular Minutes Draft](#)

- B. APPROVE JANUARY 2024 GCSD FINANCIAL REPORTS

[January 2024 Monthly Cost Report](#)

[January 2024 Monthly Cash Summary](#)

[January 2024 Monthly Transaction Detail Report](#)

[January 2024 Budget to Actual Report](#)

**5. BUSINESS BEFORE THE BOARD**

- A. ACCEPT THE FY 2022-23 FINANCIAL AUDIT

[FY 2022-23 Audit MOIC](#)

[FY 2022-23 Audit BFS](#)

- B. RECEIVE AN OVERVIEW OF A PROPOSED HIGH DENSITY RESIDENTIAL PROJECT AT 8525 GRATON ROAD AND PROVIDE DIRECTION TO STAFF FOR NEXT STEPS

[Project Summary](#)

- C. RECEIVE A STATUS UPDATE ON ACTIVITIES RELATED TO THE GRANT FUNDED SEWER ASSESSMENT PLANNING PROJECT

[Draft Technical Memo](#)

- D. RECEIVE AN AD HOC COMMITTEE UPDATE ON ACTIVITIES RELATED TO THE GRATON TOWN SQUARE PROJECT

- E. REVIEW THE PROPOSED DESIGN ELEMENTS OF THE NEWLY ACQUIRED TOWN SQUARE PROJECT AND PROVIDE FEEDBACK TO THE AD HOC COMMITTEE

F. ADOPT RESOLUTION NO. 240219A ESTABLISHING “EVENTS/FUNDRAISING” AND DESIGN COMMITTEES RELATED TO THE TOWN SQUARE PROJECT

[Resolution No. 240219A](#)

[Sample Invitation Email](#)

G. ADOPT RESOLUTION NO. 240219B APPROVING THE TOWN SQUARE FUND BUDGET

[Resolution No. 240219B](#)

[Draft Town Square Budget](#)

H. CONSIDER POSSIBLE ACTIONS RELATED TO TRANSITION FROM MEYERS NAVE FOR DISTRICT LEGAL COUNSEL SERVICES

**6. INFORMATIONAL ITEMS FROM STAFF - (No Action Required)** The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

A. Receive an update on the Forestville/GCSD Operational and Recycled Water Activities

B. Receive an update on the Occidental pipeline project

C. Receive an update on the NPDES Permit renewal status

**7. GENERAL MANAGER’S REPORT TO THE BOARD**

A. Treatment Plant Operations Update

- Operations report

[Operations Report](#)

- Overtime report

[Overtime Report](#)

**8. GENERAL MANAGER ANNOUNCEMENTS**

[2024 Regular Board Meeting Schedule](#)

**9. BOARD MEMBER REPORTS**

**10. FUTURE AGENDA ITEMS FOR CONSIDERATION**

**11. ADJOURN TO CLOSED SESSION**

**12. CLOSED SESSION**

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to Government Code Section 54957) Position: General Manager

**13. REPORTS OF ANY ACTIONS (IF ANY) TAKEN IN CLOSED SESSION**

**14. ADJOURNMENT**