



REGULAR MEETING AGENDA
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, April 15, 2024, at 6:00 PM
Graton Day Labor Center
2981 Bowen St, Graton, CA 95444

Members of the Public may attend the meeting remotely at
<https://us02web.zoom.us/j/87815202320?pwd=AMg1U1ZyKVUtTDC8GW7gx18se-GNZw.1>

Members of the Public may participate and provide public comments as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to chaddavisson.gcsd@gmail.com. Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. Any members of the public physically attending the meeting will have the opportunity to provide public comment on any items not on the agenda as well as during discussion of any/all agenda items.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at lindamartinez.gcsd@gmail.com.

1. CALL TO ORDER

A. BOARD ROLL CALL

2. APPROVAL OF THE AGENDA

Motion to approve the agenda.

- 3. PUBLIC COMMENT** - At this time, the public may address the Board on subjects not on the agenda. Comments on agenda items will be taken as each item comes up. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or

take action to direct staff to place a matter on a future agenda. For in-person meetings, members of the public are asked to submit a speaker card for public comment in advance of the President calling for public comments.

4. CONSENT CALENDAR - Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

A. APPROVE REGULAR MEETING MINUTES FROM THE MARCH 18, 2024 MEETING

[Draft Minutes of the March 18, 2024 Regular Meeting](#)

B. APPROVE MARCH 2024 GCSO FINANCIAL REPORTS

[March 2024 Budget to Actual Report](#)

[March 2024 Monthly Financial Summary Report](#)

[March 2024 Monthly Transaction Report](#)

[March 2024 Monthly Cash Summary Report](#)

5. BUSINESS BEFORE THE BOARD

A. RECEIVE AN OVERVIEW OF SEWER FUND(S)/RESERVE(S) BALANCE TRENDS BY SONOMA COUNTY REPRESENTATIVES

B. RECEIVE AN OVERVIEW OF GRATON CSD ANNUAL SEWER SERVICE AND CONNECTION FEES AS WELL THE FEES OF NEIGHBORING SEWER AGENCIES OF SIMILAR SIZE

[Annual Sewer Service Fee Comparison by Agency](#)

[Sewer Fee History and Change per Agency](#)

C. RECEIVE THE SUMMARY OF FINDINGS OF AN INDEPENDENT INVESTIGATION RELATED TO THE LEGALITY OF THE ESTABLISHMENT OF AN AD HOC COMMITTEE AND PROCUREMENT OF THE TOWN SQUARE PROPERTY

D. RECEIVE AN AD HOC COMMITTEE UPDATE ON ACTIVITIES RELATED TO THE GRATON TOWN SQUARE PROJECT

E. REVIEW THE PROPOSED DESIGN CONCEPTS OF THE TOWN SQUARE PROJECT

[Town Square Topo Map](#)

[DRAFT Design Elements](#)

F. RECEIVE A STATUS UPDATE ON ACTIVITIES RELATED TO THE GRANT FUNDED SEWER ASSESSMENT PLANNING PROJECT

[Kickoff Meeting Notes](#)

6. INFORMATIONAL ITEMS FROM STAFF - (No Action Required) The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

- A. Receive an update on the Forestville/GCSD Operational and Recycled Water Activities
- B. Receive an update on the Occidental pipeline project
- C. Receive an update on the NPDES Permit renewal status
- D. Receive an update on Manzana Products connection to GCSD Sewer System
- E. Receive an update on Legal Counsel transition and RFP
- F. Receive an update on proposed high-density residential development at 8525 Graton Road
- G. Receive an update on FY 2024-25 Annual Budget kick off
- H. Receive an update on possible transition to in-house financial management and transition away from Sonoma County
- I. Receive an update on RFP for sewer rate and cost of service study

7. GENERAL MANAGER'S REPORT TO THE BOARD

A. Treatment Plant Operations Update

- Operations report
[Operations Report](#)
- Overtime report
[Overtime Report](#)

8. GENERAL MANAGER ANNOUNCEMENTS

9. BOARD MEMBER REPORTS

10. FUTURE AGENDA ITEMS FOR CONSIDERATION

11. ADJOURNMENT