



SPECIAL MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, July 17, 2024 at 6:00 PM
Graton Day Labor Center
2981 Bowen Street, Graton, CA 95444

A. CALL TO ORDER 6:28 PM
BOARD ROLL CALL

Board President, David Upchurch, H; Board Vice President, Jennifer Butler H;
Max Wilmarth H; Devin Drew A; Ravi Alimchandani H.

B. APPROVAL OF THE AGENDA

Director Alimchandani Motioned to approve the order of the agenda and Director Butler seconded.

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y;
Devin Drew, A; Ravi Alimchandani Y.

C. PUBLIC COMMENT

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

D. CONSENT CALENDAR

Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

A. REVIEW AND APPROVE REGULAR MEETING MINUTES FROM JUNE 17, 2024
Draft Regular Minutes of June 17, 2024 Meeting

President Upchurch Motioned to approve the Draft Regular Minutes of June 17, 2024, and Director Wilmarth seconded.

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew, A; Ravi Alimchandani Y.

General Manger Davisson advised the Board the Financials were not being presented because there were year-end adjustments. They will be presented and the next regularly scheduled meeting.

E. BUSINESS BEFORE THE BOARD

- A. ADOPT RESOLUTION NO. 240717A ORDERING AN ELECTION TO BE HELD AND REQUESTING CONSOLIDATION WITH THE NOVEMBER 5, 2024, CONSOLIDATED DISTRICT ELECTION
Resolution 240717A

President Upchurch Motioned to approve Resolution No. 240717A and seconded by Director Wilmarth

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew A; Ravi Alimchandani Y.

- B. RECEIVE AN AD HOC COMMITTEE UPDATE ON ACTIVITIES RELATED TO THE GRATON TOWN SQUARE PROJECT

There was a community workday on June 29th. It was very successful, and they had a great turnout. They placed cardboard and mulch. They also used some rocks to fill the pond and things are looking good. The funding website went live and there have already been several donations. A \$25,000 grant was received from Sonoma Land Trust. October 12th will be Graton day from 1-6 PM.

- C. ADOPT RESOLUTION 240717B AUTHORIZING THE DISTRICT TO PROCEED WITH THE AG AND OPEN SPACE GRANT

General Manager Davisson explained the district is applying for a \$750,000 grant to the Sonoma County Agricultural Preservations and Open Space.

Director Alimchandani Motioned to approve Resolution 240717B and Director Butler seconded

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew A; Ravi Alimchandani Y.

D. RECEIVE A STATUS UPDATE ON ACTIVITIES RELATED TO THE GRANT FUNDED SEWER ASSESSMENT PLANNING PROJECT

General Manager Davisson advised the Board they are continuing to work on the preliminary design. He stated he attended a meeting regarding the Sonoma County Water Agency's regionalization feasibility study. All the assessments have been completed and we have received what our needs are as a district.

F. INFORMATIONAL ITEMS FROM STAFF – (No action required) The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

- A. Discuss the objectives for holding a special meeting related to revising the district's reserve policies, discussing sewer fees and conducting a rate study for consideration by the Board

Staff is continuing to work on getting things lined up for the special meeting when we look at rates and know how to move forward with the rate study.

- B. Receive an update on the SCWA regionalization feasibility study

There have been some follow-up meetings regarding the study. General Manager Davisson has had some meetings to discuss what everyone's needs are. When he has more information, he will report back.

- C. Receive an update on the Forestville/GCSD Operational and Recycled Water Activities

General Manager advised President Upchurch he would like to set a meeting sometime next week.

- D. Receive an update on the floating solar array systems

General Manager Davisson advised Director Butler has located the missing panels that were needed. Forestville is installing an additional floating array. There may be a cost savings for one entity to provide a cost savings to both entities.

- E. Receive an update on the Occidental pipeline project

Work continues on the environmental portion. We are looking at where the pipeline will terminate. There might be an advantage to having the pipeline end at the end of our district. There are a lot of things that still need to happen, and General Manager Davisson will advise the Board once he has more to report.

F. Receive an update on the NPDES Permit renewal status

General Manager Davisson stated we are looking at changing our sample location that is safer and more accessible and seeing if they can increase the creek flow.

G. Receive an update on Legal Counsel transition and RFP

General Manager Davisson will bring three options at the next meeting for the Board to review.

H. Receive an update on proposed high-density residential development at 8525 Graton Road

If the project were approved, we would have to look at the structure to determine the flows and have a clear understanding of what the impact would be. Based on that, we would need to look at what our system needs are to see if we can accommodate that. A representative has reached out and requested a Will Serve letter for eight ESDs.

I. Receive an update on RFP for sewer rate and cost of service study

This item was discussed earlier in the meeting and no additional information to report at this time.

G. GENERAL MANAGER'S REPORT TO THE BOARD

A. Treatment Plant Operations Update

- Operations Report
- Overtime Report

The reports were reviewed by the Board and questions were asked and answered.

8. GENERAL MANAGER ANNOUNCEMENTS

General Manager Davisson advised the Board the CSDA Conference is at the end of August. He also reminded the Board he will be out of town from August 27th to September 9th.

9. BOARD MEMBER REPORTS

Director Butler advised she will be out of town from August 12th to August 31st.

10. FUTURE AGENDA ITEMS FOR CONSIDERATION

The Board scheduled a Special Meeting date for Tuesday, July 30th to discuss ESDs

11. ADJOURNMENT 8:01 PM

Minutes Approved

Date