



REGULAR MEETING AGENDA
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, January 15, 2024, at 6:00 PM
Graton Day Labor Center
2981 Bowen St, Graton, CA 95444

Members of the Public may attend the meeting remotely at
<https://us02web.zoom.us/j/87815202320?pwd=AMg1U1ZyKVUtTDC8GW7gx18se-GNZw.1>

Members of the Public may participate and provide public comments as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to chaddavison.gcsd@gmail.com. Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. Any members of the public physically attending the meeting will have the opportunity to provide public comment on any items not on the agenda as well as during discussion of any/all agenda items.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at lindamartinez.gcsd@gmail.com.

1. CALL TO ORDER

A. BOARD ROLL CALL

2. APPROVAL OF THE AGENDA

Motion to approve the agenda.

- 3. PUBLIC COMMENT** - At this time, the public may address the Board on subjects not on the agenda. Comments on agenda items will be taken as each item comes up. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or

take action to direct staff to place a matter on a future agenda. For in-person meetings, members of the public are asked to submit a speaker card for public comment in advance of the President calling for public comments.

4. **CONSENT CALENDAR** - Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

- A. APPROVE REGULAR MEETING MINUTES FROM THE DECEMBER 18, 2023 MEETING

[Draft Meeting Minutes of the December 18, 2023 Meeting](#)

- B. APPROVE DECEMBER 2023 GCSD FINANCIAL REPORTS

[December 2023 Budget to Actual Report](#)

[December 2023 Monthly Transaction Detail](#)

[December 2023 Monthly Cost Report](#)

[December 2023 Monthly Cash Summary Report](#)

5. BUSINESS BEFORE THE BOARD

- A. CONDUCT ANNUAL BOARD OFFICER REORGANIZATION

- B. RECEIVE AN AD HOC COMMITTEE UPDATE ON ACTIVITIES RELATED TO THE GRATON TOWN SQUARE PROJECT

- C. ANNUAL REVIEW PROCESS FOR THE GENERAL MANAGER

[General Manager Performance Evaluation Form](#)

- D. RECEIVE A STATUS UPDATE ON ACTIVITIES RELATED TO THE GRANT FUNDED SEWER ASSESSMENT PLANNING PROJECT

6. **INFORMATIONAL ITEMS FROM STAFF** - (No Action Required) The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

- A. Receive an update on the Forestville/GCSD Operational and Recycled Water Activities

- B. Receive an update on the Occidental pipeline project

- C. Receive an update on the NPDES Permit renewal status

- D. Receive an update on coordination with Sonoma County LAFCO on the appropriate timing and process for conducting a Municipal Service Review

7. GENERAL MANAGER’S REPORT TO THE BOARD

A. Treatment Plant Operations Update

- Operations report

[December 2023 Operations Report](#)

- Overtime report

[December 2023 Overtime Report](#)

8. GENERAL MANAGER ANNOUNCEMENTS

9. BOARD MEMBER REPORTS

10. FUTURE AGENDA ITEMS FOR CONSIDERATION

- Financial Overview/Reserve Policy Update/Sewer Rate Study
- Establishment of Community Advisory Group for Town Square

11. ADJOURNMENT