



**SPECIAL MEETING AGENDA
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Friday, July 21, 2023, at 12:00 PM
Graton Community Services District, Wastewater Treatment Plant
250 Ross Lane, Graton, CA**

**President David Upchurch will be attending the meeting from 6622
Conway Lakes Dr. Belle Isle, Fl. 32812**

**Director Devin Drew will be attending the meeting from 12942 W
84th Place, Arvada, CO 80005**

**Members of the Public may attend the meeting remotely at
<https://us02web.zoom.us/j/87815202320?pwd=AMg1U1ZyKVUtTDC8GW7gx18se-GNZw.1>**

Members of the Public may participate and provide public comments as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to chaddavisson.gcsd@gmail.com. Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. Any members of the public physically attending the meeting will have the opportunity to provide public comment on any items not on the agenda as well as during discussion of any/all agenda items.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at lindamartinez.gcsd@gmail.com.

1. CALL TO ORDER

A. BOARD ROLL CALL

2. APPROVAL OF THE AGENDA

Motion to approve the agenda.

3. CLOSED SESSION

- A. Real Property Negotiations - Cal. Gov. Code § 54956.8

4. REPORT OUT OF CLOSED SESSION

5. **PUBLIC COMMENT** - At this time, the public may address the Board on subjects not on the agenda. Comments on agenda items will be taken as each item comes up. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. For in-person meetings, members of the public are asked to submit a speaker card for public comment in advance of the President calling for public comments.

6. **CONSENT CALENDAR** - Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

- A. **REVIEW AND APPROVE SPECIAL MEETING MINUTES FROM THE JUNE 26, 2023 MEETING**
[Minutes of the June 26, 2023 Special Meeting](#)

7. BUSINESS BEFORE THE BOARD

- A. **APPROVE SCOPE AND FEE FOR ACTIVITIES RELATED TO THE APPROVED GRANT FUNDED COLLECTION SYSTEM ASSESSMENT PROJECT**

[West Yost Collection System Assessment Proposal](#)

- B. **REVIEW AND APPROVE JUNE 2023 FINANCIAL REPORTS**

[June 2023 Budget vs. Actual Report](#)

[June 2023 Monthly Transaction Detail Report](#)

[June 2023 Monthly Cost Report](#)

8. **INFORMATIONAL ITEMS FROM STAFF** - (No Action Required) The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

- A. **Receive an update on the Forestville/GCSD Recycled Water activities**
B. **Receive an update on the Occidental pipeline feasibility study status**
C. **Receive an update on the Manzana Products Sewer Connection**
D. **Update on District Connection Audit**

9. GENERAL MANAGER'S REPORT TO THE BOARD

A. Treatment Plant Operations Update

- Operations report
[Operations Report](#)
- Overtime report
[Overtime Report for June 2023](#)

10. GENERAL MANAGER ANNOUNCEMENTS

11. BOARD MEMBER REPORTS

12. FUTURE AGENDA ITEMS FOR CONSIDERATION

13. ADJOURNMENT