



REGULAR MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, June 17, 2019 at 6:00 PM
Graton Day Labor Center, 2981 Bowen St. Graton, CA

1. CALL TO ORDER 6:10PM

2. ROLL CALL - Determination of a Quorum

Board President, Dave Clemmer, H; Devin Drew, H; Board Vice President, Matt Johnson, A; Board Secretary, Karin Lease, H; David Upchurch, A.

3. APPROVE ORDER OF THE AGENDA

Karin Lease Motioned to approve the order of the agenda Devin Drew seconded.

Board President, Dave Clemmer, Y; Devin Drew, Y; Board Vice President, Matt Johnson, A; Board Secretary, Karin Lease, Y; David Upchurch, A.

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda. GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

5. **CONSENT CALENDAR**

All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.

- A. Confirm Expenditures and Revenue (Transactions) List for May 2019
- B. Review May 2019 Operations and Construction Financial Summaries
- C. Review and approval of the Regular Meeting Minutes from May 20, 2019

Devin Drew Motioned to approve the items on the consent calendar, and requested the typo was corrected on the Minutes in section 5C, Karin Lease seconded.

Board President, Dave Clemmer, Y; Devin Drew, Y; Board Vice President, Matt Johnson, A; Board Secretary, Karin Lease, Y; David Upchurch, A.

6. **ACTION ITEMS**

- A. Resolution 190617 to approve the Second Amendment to the Consulting services agreement with GHD INC. for preliminary engineering & CEQA Consulting Services for Occidental /Graton wastewater transportation project.

Devin Drew Motioned to approve Resolution 190617 and Karin Lease seconded.

Board President, Dave Clemmer, Y; Board Vice President, Devin Drew, Y; Board Secretary, Karin Lease, Y; Matt Johnson, A; David Upchurch, A.

7. **DISCUSSION ITEMS**

- A. Status of the website update project.

Jose advised the Board Linda has been renaming the Minutes files to the new format. Jose will check with Brenda to see what she has uploaded to the website so far. Jose also advised the Board they still need one Bio to upload for upload to the new website.

- B. Status of the Newsletter – Article on illegal sewer connections

Jose will speak with operators and will request information for the newsletter by end of month. The Board discussed possible ideas for the newsletter were Occidental Project Update, illegal sewer connections, planning for succession of Board members.

Dave Clemmer suggested an article about operators receiving a 5% raise since they had not received one for the past five years. He also suggested an article about Round Up. Karin Lease will talk with Lindsay and help create the article.

8. GENERAL MANAGER'S REPORT TO THE BOARD

A. Treatment Plant Operations Update

Capstone still not fixed. Cal Micro Turbin has made several errors such as ordering the incorrect parts and misdiagnosing the issues with the capstone. Jose to call and discuss with them the multitude of issues we have been experiencing.

- Operations report

Jose advised four incorrect capacitors were ordered and the housing was damaged and is currently not working. Currently awaiting the correct parts

- Overtime report

B. Construction Update

- Status of SWR SRF Funding Program Application

Jose called to check approval status and he was advised the application is still in process. Jose will make a follow up call and update the Board of the status at their next meeting.

C. Report on the Post Meeting Action Items

No Post Meeting Action Items

9. SUGGESTED ITEMS FOR FUTURE AGENDA

A. Pending items/old business

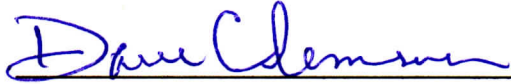
None

B. Future items:/new business

Special Meeting scheduled for Monday, June 24th at 6:00PM at Graton Day Labor Center

ADJOURNMENT

9:00 pm



Minutes Approved

7-15-19

Date